

## **WHY DO YOU NEED TO BE IN SAM????**

SAM is REQUIRED for those who are applying for FEDERAL grants like the AFGP or PSGP

SAM is required for those with open grant awards to be able to submit reports or draw funds

SAM is required for those closing prior awards

SAM can be done in-house at no cost other than staff

SAM expires every 12 months

SAM correlates your EIN, D&B, 1199, and banking information.

If you change banks you must update your SAM

You must be ACTIVE in SAM, being inactive or expired is the same as not being in SAM at all

Grantors do not have to tell you to update your SAM; they can simply deny your application with no notice

A notarized letter is required every 12 months which must be sent directly to SAM with the current POC's

SAM is accessed through the new login.usa portal. A temporary pin will be sent to the phone number every time you access SAM. For this registration we will use one of our numbers which you can update at a later time.

SAM is especially important for those in the **FEMA Fire Grants (SAFER, FPS and AFGP)**. In order to begin your application permission will be granted at the start by SAM. Your SAM data will transfer automatically to the first section of the application where your grant-writer will verify it via a check box.

It is not easy. It's hard; And time consuming. But it is a requirement for anyone seeking federal funds without exception. "No federal grants? Then you don't need SAM"

Don't confuse federal SAM with NYS SAM. NYS SAM (State and Municipal Facilities Program) is a grant program administered usually with your DASNY awards. It is NOT related to federal SAM.

Federal SAM is not related to the NYS grantsgateway.

Your SAM will be tied to a g-mail account that will be created by us to manage your SAM

If you need to apply for a grant in grants.gov; you must enter the portal using your D&B #. Grants.gov will automatically check your SAM status and will not allow you to proceed.

This includes the PORT SECURITY GRANT PROGRAM.

**2020-2021 COSTS:**

TO RENEW YOUR EXISTING ACTIVE SAM IS: \$350

TO CREATE A NEW SAM IS: \$550

IF UNABLE TO RENEW AN EXISTING ACCT, TO RE-ACTIVATE AN EXPIRED SAM THAT IS DISTRESSED (REQUIRING MULTIPLE CONTACTS) IS: \$350-\$550

**CONTACT:**

[christine@grantgirls.com](mailto:christine@grantgirls.com)

[www.grantgirls.com](http://www.grantgirls.com)

**REQUIRED DATA FOR YOUR NEW SAM**

LEGAL NAME OF YOUR ENTITY (ON IRS LETTER):

CHECKING ACCT #

BANK ROUTING #

PHYSICAL ADDRESS:

D&B #:

PRIMARY POINT OF CONTACT

-NAME

-TITLE

-PHONE NUMBER

-E-MAIL

## CONTRACT

We retain FDPR (grant-girls) to create and activate one SAM registration in the amount of \$550.

NAME

TITLE

DATE

AGENCY

*THANK YOU!!*